



# June 28 - July 2nd Counselor in Training Application



## **Welcome to our CIT application process!**

We are very excited that you are considering taking part in a different side of our One Planet program. During the last year our staff has worked hard to more fully develop this program with increased training, supervision, assessment and fun outcomes.

So who are we looking for in an applicant?

We are looking for any student in grades 7, 8 or 9 who are looking to grow and expand their learning and job related skills while beginning to build a resume of experience for career and college readiness.

Okay, so, who are we not looking for? Students who are looking to go to summer camp and have a camper experience. Being a Counselor-in-Training will be a fun, challenging and enriching experience but want you to understand that it will be different from being a camper. CITs help and assist so that young campers have an awesome time. Will you also have fun? Sure! However, your fun and enjoyment will grow out of the experience of taking on new responsibilities and serving others. You will be challenged to grow and learn by assisting our staff with various, hands-on work throughout the day in order to increase our staff's reach and efficiency. Our One Planet team appreciates and values our CITs. Some days are long, hot and challenging but they are also really rewarding and fun. We hope you will consider being part of our team!

All CIT applicants must submit an application and a signed consent form from their parent/guardian. Parents/Guardians and Applicants, please carefully read and complete this application along with your student. Also, before signing and submitting your application please reach out to Bill Bonsignore at [bbonsignore@wrvsu.org](mailto:bbonsignore@wrvsu.org) with any questions.

All applications are due on or before May 21st, 2021 to be considered.

**If you are up to challenge and trying new things**

**please proceed as we can't wait to get your application!**

### CIT Program Details

-Program is open to students currently in 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> grade in WRVSU member towns.

- Our Summer Camp Program runs for 5 weeks , Monday- Friday, 8am-4:00pm, July 5<sup>th</sup> – August 6th.

**Attendance at the training week, June 28- July 2nd, is required for all new CITs.** (Returning CITs, that are accepted into the program, will have a modified training requirement – more details to come.) CIT's "normal hours" shall be scheduled by their site director. CITs are expected to participate at their sites for at least 3 hours per day, 3 days per week for 3 weeks. CITs accepted into the program please inform your site coordinator of your planned schedule prior to the start of camp.

Please remember that scheduled field trips are for the campers' experiences. CITs only attend field trips when his or her site director deems it necessary or best. In addition, there may be field trips where only certain CITs attend based on the program's needs and the skills, growth or training of certain CITs. Schedules will be communicated to CITs the week before. Parents/Guardians and applicants need to make sure to discuss this possibility prior to applying so there are no surprises going forward!

### PROGRAM DATES BY SITE

Training at South Royalton School: June 28th - July 2nd  
All Camps run: Monday, July 5 - Friday, August 6th  
First Branch Camp is at the Chelsea Campus this year  
Rockbridge Camp is at the Stockbridge Campus this year

-During the training week, June 28 - July 2, ALL NEW CITs will meet at the South Royalton School to participate in a variety of fun, hands-on activities to develop a variety of skills: leadership, communication, conflict resolution, first-aid, job responsibilities, child development, and more. This week will also include supervised free time and a student chosen culminating field trip on Friday to allow for relationship building among the CITs.

Monday, Tuesday and Wednesday planned on-site training day

Thursday - student voice all day field trip

Friday - At their selected site to assist senior staff in setting up and planning for the start of camp the following week.

- Update - due to the COVID break all returning CITs will attend the same training days and times as new CITs.

-During the following weeks, CITs, in general, will work with campers at their home school (i.e., CITs who are/were Bethel School students will work at the Bethel One Planet Summer Camp). During this period, CITs will meet with the site coordinator for weekly check-ins.

-Parents/Guardians or other responsible adults must provide CITs with transportation to and from the school(s) daily. At this time, One Planet does not provide transportation.

-CITs' attendance is important. CITs who are not at their program on time for needed hours and/or weeks may be dropped from the program. CITs are expected to participate at their home sites for at least 3 hours per day, 3 days per week for 3 weeks. Naturally, excused absences are fine. Please make sure pre-planned absences are communicated as far in advance as possible.

-CITs will be given reasonable tasks and responsibilities. It is expected that CIT's complete these tasks and responsibilities to the best of their ability, and in a reasonable amount of time. CITs who repeatedly fail to complete their assignments in a timely manner may lose his/her position.

-CITs are expected to act, communicate and dress as professionals. Repeated issues in any of these areas that cause our staff to have to focus energy and time away from our campers will not be tolerated and CITs should expect to lose their position.

-Severe behavior issues involving any type of violence, bullying, harassment, drug use etc. will result in immediate termination and may be referred to other authorities.

-CITs can opt to bring their own lunch or eat the lunch provided at each site. CITs at all sites will receive a morning and afternoon snack.

-We take a limited number of CITs, so not all applicants will be accepted. We will contact applicants with a final decision no later than May 28th, 2021.

-CITs who complete the program (attend 3 weeks or more) will get a \$100 stipend. If a student has been a CIT before, they will get an additional \$150 for each year served as CIT. In other words, a 2nd year CIT would get \$250, a third year CIT would get \$350.

- With this current COVID-19 situation looking promising for camp it may be necessary to change, restructure or cancel some or all activities related to summer camp. While we will do our best to offer our usual slate of programs in our usual way please realize that we will need to follow state guidance as it concerns camp. We will also do our best to communicate any changes as further guidance is released by the state and federal government.

**Please email completed applications to: Bill Bonsignore at [bbonsignore@wrvsu.org](mailto:bbonsignore@wrvsu.org)**

**Please mail paper application to Bill at:**

**Bill Bonsignore  
White River Valley Supervisory Union  
461 Waterman Rd.  
Royalton, VT 05068**

**APPLICATIONS MUST BE RECEIVED ON OR BEFORE MAY 14TH**

# Counselor-in-Training Program Application

## **APPLICANT INFORMATION**

Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Years as a CIT \_\_\_\_\_

School \_\_\_\_\_ Entering Grade \_\_\_\_\_ Gender \_\_\_\_\_

Home Address \_\_\_\_\_  
Street Town State Zip

Mailing Address \_\_\_\_\_  
Street Town State Zip

Phone Number \_\_\_\_\_ Email (if applicable) \_\_\_\_\_

## **REFERENCES**

Please list three references (1 relative and 2 non relatives)

1. \_\_\_\_\_  
Name Address Phone #

2. \_\_\_\_\_  
Name Address Phone #

3. \_\_\_\_\_  
Name Address Phone #

Below is a list of responsibilities you will likely receive or be asked to meet as a CIT. Please mark with a "X" the responsibilities/needs you can fulfil, confidently, and well, with minimal support.

- |  |   |
|--|---|
| <input type="checkbox"/> Communicate effectively                     | <input type="checkbox"/> Be appropriately assertive             |
| <input type="checkbox"/> Effectively handle leadership opportunities | <input type="checkbox"/> Assist with conflict resolution        |
| <input type="checkbox"/> Possess First-aid/CPR knowledge             | <input type="checkbox"/> Ability to make decisions & plan ahead |
| <input type="checkbox"/> Understanding child development             | <input type="checkbox"/> Know how to apply for a job            |
| <input type="checkbox"/> Assist with Traditional Sports              | <input type="checkbox"/> Assist with Nature Activities          |
| <input type="checkbox"/> Assist Students with Journaling             | <input type="checkbox"/> Assist with Arts & Crafts Activities   |
| <input type="checkbox"/> Assist with STEM Activities                 | <input type="checkbox"/> Assist with Swimming/Water activities  |
| <input type="checkbox"/> Assist with Outdoor Adventure Sports        | <input type="checkbox"/> Assist with Snack/Meal Preparation     |
| <input type="checkbox"/> Assist with Dance/Music                     | <input type="checkbox"/> Assist with Cleaning                   |

**For each of your selections above please provide, in detail, additional information about how you learned/refined or acquired the ability to meet that responsibility. Attach additional sheets if necessary.**

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**At what site do you want to work (please remember that ALL NEW CITs must attend training June 28- July 2nd - returning CITs accepted into the program will have an abbreviated training schedule that week and that will be communicated prior.**

- |  |  |
|--|--|
| <input type="checkbox"/> Bethel            | <input type="checkbox"/> Sharon                |
| <input type="checkbox"/> Chelsea/Tunbridge | <input type="checkbox"/> South Royalton        |
| <input type="checkbox"/> Newton            | <input type="checkbox"/> Stockbridge/Rochester |

**Are there any days during the site's program dates that you CANNOT work (please remember the CITs must commit to working at least 3 additional weeks beyond the training week).**

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**Please answer the following questions:**

1) Why are you interested in being a CIT in the One Planet Summer Camps?

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2) Give 4 reasons One Planet should choose you as a CIT.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

3) What do you hope to get out of your CIT experience?

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4) Please include anything else you feel would help you gain admittance into the CIT program.

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**Permissions**

*by checking the box in front of each statement I as the parent/guardian are giving my permission for One Planet to do the following:*

- Permission to treat my child medically if I cannot be reached and transported by ambulance if necessary
- Permission to take and publish pictures/videos of my child for any positive and wholesome portrayal of the program to the public
- Permission to give Tylenol
- Permission to give ibuprofen
- Permission to give Benadryl
- Permission to share information with the Family Place, Reach Up, Department of Health or any other state agency we may be required to report to
- Permission for my child to swim at an approved area when a lifeguard is present
- Permission to take all field trips (as needed) including impromptu walking field trips

**PARENTS/GUARDIANS:** By signing below, I am giving my child, \_\_\_\_\_, consent to participate in the Counselor-in-Training Program. I have read and understand the program details outlined above. I also attest that the above information is accurate and true to the best of my knowledge.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**APPLICANTS:** I have read and agree to the program details outlined above. I also attest that the above information I provided is accurate and true to the best of my knowledge.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date