

SHARON BOARD OF SCHOOL DIRECTORS
Special Meeting
SHARON ELEMENTARY Library
Thursday, March 28, 2013
Minutes-Approved 4/25/13

Attendance:

Members: Don Shaw, Steve Gagliadone

Administration: Barrett Williams, Donna Benoit, Deb Matthews

Guests: Paul Haskell, Margaret Raymond, Bob Nutting, Martha Fisk

- 1.0 Call to Order- Meeting was called to Order at 5:34PM by Business Manager:
Donna Benoit
- 2.0 Approve Minutes
 - 2.1 Act to Approve of February 13, 2013- Minutes Approved as written.
- 3.0 Adjustments to the Agenda
- 4.0 Board Reorganization
 - 4.1 Elect Chairperson- Steve nominated Don Shaw , Don was appointed as
Chairperson
 - 4.2 Elect a Vice Chair- Steve nominated Pano and Don seconded. Pano
Rodis was appointed as Vice Chair.
 - 4.3 Elect a Clerk- Don nominated Steve. Steve Gagliadone was appointed
as Clerk.
 - 4.4 Appoint a Truant Officer- Don nominated Constable Roland Potter,
Steve seconded. Roland Potter will be asked if he would accept being
appointed as Truant Officer
 - 4.5 Appoint 3 members to the Supervisory Union board- All 3 members
are appointed
 - 4.6 Appoint one member & one alternate to the OWSU Executive
Committee board- Steve nominated Chairperson Don Shaw to the
OWSU board and Don nominated Steve Gagliadone was appointed as
the OWSU board alternate.

- 4.7 Set date and time of regular School Board meetings-The fourth Thursday of each month at 5:30PM.
 - 4.8 Designate newspaper and radio station for official notices- Newspapers will remain: The Herald of Randolph and The Valley News. The radio stations will be Vermont Association of Broadcasters. The Sharon List Serve was also added as a place of public posting.
 - 4.9 Designate official posting sites: Hard copies will be posted at the Sharon Elementary School, The Sharon Town Office and The Sharon Post Office along with The Sharon Trading Post. They will also be on the following web sites: OWSU and The Sharon Elementary School. The Sharon List Serve was also added.
 - 4.10 Other-NONE
- 5.0 Public Hearing on Policy to Prevent Bullying
- 5.1 Report: Bulling Prevention Policy- the board read this over and talked about the policy. Barrett said he feels this is a usable policy.
 - 5.2 Action: Act to adopt Bullying Prevention Policy (exhibit 1) – Steve made the motion to accept the policy and Don seconded.
 - 5.3 Action: Act to adopt Bullying Prevention Procedures (exhibit 2)
- 6.0 Public Comment- NONE
- 6.1 Other- NONE
- 9.0 Reports:
- 9.1 Business Manager
 - 9.1.1 Report: Current Financials- Donna told the board that the financial situation is better now then previously. At this point there is roughly a \$54,000 deficit. Hartford did send a bill back that has been paid.
 - 9.1.2 Report: Food Service Report- The food service program has a \$7600 deficit. The board has dialogue about this, but overall is willing to carry a deficit for a high quality food service program.
 - 9,2 Principal

9.2.1 Report- Custodial/Maintenance Job Description review and adoption. Bob and Martha spoke to the board and told them that they are working long days and that Bob checks the building 7 days a week. Bob also said that he could not work the hours which the new description asked for. Barrett also spoke of the large amount of time and money which is spent on subbing work out to others. With the new description there would be very little if any sub contractors needed. Martha stated to the board that if Bob leaves she also will leave. Bob asked that the board let him know as soon as possible because he would need to deal with health insurance. Don told Bob that they would have an answer for him by the April meeting. Barrett will also get a building evaluation performed which will give an estimate for the amount of time needed for cleaning and maintaining these buildings.

Don and Donna told the group about a meeting they went to in Randolph which was about a custodial/ maintenance program and they said it was very informational and that OWSU may very well be looking at this model.

9.2.2 Report: Pre-School configuration for 2013-2014- Multi Age full day program=no childcare- Action required- Barrett asked the board to write a letter stating that due to the lower number of student enrollment they would not be offering the pre-school/childcare for the summer months. The board agreed with the decision. Don will write the letter and get it to Marty Tewsbury. They will talk more about the 2013-14 configuration at the next meeting.

9.2.3- Report- Act upon recommendation to hire reading specialist- Barrett told the group he was very pleased to have such a great candidate for the Title 1 position: Steve made the motion to give a letter of intent to Ellen Rogers and Don seconded. The letter will be given a Barrett to offer to Ellen the job.

10.0 Old Business

10.1 Report- Policy Review- the board looked over the policy review procedures.

10.2 Report- Transportation- Exhibit 3- The board agreed to accept the pupil transportation policy.

10.3 Other- Solar Report- Paul spoke about the possibilities and asked to be on next months agenda- he believes the solar committee will be looking for approval within the next month or two. Don asked to make sure the roof has been looked at by a engineer to be sure the weight will not cause any damage. The board thanked and invited Paul to present the choices at the next April meeting.

11.0 New Business

11.1 Report: Individual Learning Plans- for all students- it is felt that this will be put into effect within the next few years. Barrett feels that SES is doing most of this at present but is looking for program training and guidance on this from the State.

11.2 Other- Barrett talked about the possibility of a meeting set up between teachers and the board. Maybe 3 times a year: Oct. Dec. and April the board hold two meetings in those months to hold meetings with teachers. At the board retreat they will come up with topics for these meetings.

12.0 Future Agenda Items

12.1 Guard Rail- Neither Don nor Barrett have heard back form the State of Vermont Highway Department, but Paul said he will contact someone he knows at the Vermont Highway Department.

13.0 Future Sharon Board Meeting:

April 25, 2013

14.0 Executive Session- at 7:35PM- 7:50 PM

15.0 Adjourn- Meeting adjourned by Don Shaw at 7:55 pm

11.0 Future Meetings

April 25, 2013 @ 5:30- to finish this agenda with a pre school meeting to follow.