

**CHELSEA BOARD OF SCHOOL DIRECTORS**  
**Regular Meeting**  
**Wednesday, February 20, 2013**  
**6:30 P.M.**  
**Chelsea School Library**  
**MINUTES – Approved 3/6/13**

School Board Members Present

Joe Spinella – Chair  
Emily Marshia – Vice Chair  
Kylie Eastman – Clerk  
Rebecca Mattoon  
Calvin Johnson

Administration Present

David Bickford – Superintendent  
Tara Weatherell – Note Taker  
Mark Blount – Principal

Community Members

None

Faculty Present

None

1.0 Call to Order **Meeting called to order at 6:38**

2.0 Pledge of Allegiance

3.0 Action: Approve Minutes

1.1 Action: Act to Approve the Minutes of February 6, 2013 **Board reviewed and approved the minutes of February 6, 2013.**

1.2 Review Previous Action Items: **Board reviewed Action Items**

1.3 Other

4.0 Adjustments to the Agenda

4.1 Assign Times **Board assigned target times**

4.2 Appoint Time Keeper

4.3 Other

5.0 Energy Committee Report: Discuss Action Steps – **postpone to second meeting in March**

6.0 Correspondence

6.1 Reviewed the handouts that have been sent home to parents in the student folders

6.2 Other

7.0 Public Comments

7.1 Other

8.0 Principal

8.1 Report: Principals Report (to be handed out at meeting)

8.1.1 Curriculum Coordinator Pam Quinn is reviewing NECAP results with faculty and next meeting will be to review gaps in curriculum

8.1.2 John Udis came back to present to K-5 faculty, Mark will be meeting with him before spring break to review next step

- 8.1.3 Core Math Curriculum Work for K-5 Representatives are Tracy, Tara and Janet will be attending these sessions
- 8.1.4 Geof Hewitt, VT Children's Author will be visiting K-5 students April 9<sup>th</sup>
- 8.1.5 Diversity Day was held and the K-12 interaction was great, very organized and the guests were great
- 8.1.6 Winter Carnival will be held March 8<sup>th</sup>
- 8.1.7 Smart Balance Pilot program will take place after winter break
- 8.1.8 ID Badges are now being worn by a faculty and staff
- 8.1.9 Emergency Response plans have been issued to staff, first responders and OWSU office and will be practicing these throughout the year
- 8.1.10 Interviewing for Grades 1-2 Long Term Substitute, working on background checks and references now and have 2 strong candidates
- 8.1.11 Evaluations of Core Support Staff are underway
- 8.1.12 Points of Pride publication has been issued
- 8.1.13 Had lunch with the Senior Citizens and it was great, shared Points of Pride publication with them
- 8.1.14 Marty and Dee are working on the Annual Presentation for Town Meeting
- 8.1.15 Winter Sports Awards Night is Wednesday, March 13<sup>th</sup> at 6:00 pm
- 8.1.16 Been working with Taylor Brinkman with regard to doing a Red Cross Blood Drive, Taylor has presented a written proposal to Mark to review as requested. Currently working to get this scheduled in March.

8.2 Other:

9.0 Superintendent

- 9.1 Report: Special Education/Intervention Progress Balance (exhibit 1)
  - 9.1.1 Reviewed the Special Education/RTI Building Supports Matrix, time studies are conducted twice a year and each Paraprofessional records what they do in 10 minutes intervals all day and it is matched up to the students; 21 students here are Chelsea were seen and there were 62 total contacts, 19 of those students have IEPs, 1 with a 504 and 1 with Act 230/EST. The OWSU will use these numbers to determine what changes can be made to the program
- 9.2 Report: Legislative Update
  - 9.2.1 Updates were received by the Board; Bill passed this week to ban cell phones from schools other than if they are being used at certain times of day or with instruction
  - 9.2.2 Reviewing Small School Grants, will be phased out of the next couple of years most likely during the 2014-2015 school year
  - 9.2.3 Bill by Senator McCormick about financing private schools
  - 9.2.4 Looking into changing the Education Funding Formula
  - 9.2.5 Discussed current information with regard to the status of the idea of school consolidation in VT.
  - 9.2.6 Board Chairs, Principals and Head of Building & Grounds are invited to Randolph on March 26 to review how they have improved the Building & Operations
- 9.3 Report: Facilities visit OSSU March 26, 2013 5:30 PM Randolph
- 9.4 Other:

10.0 OWSU

- 10.1 Report: Update on Negotiations
  - 10.1.1 Question was asked if the Health Insurance could be put out to bid. Donna looked at MVP & CIGNA; MVP did not have any comparable plans in VT and CIGNA did not have anything either.
  - 10.1.2 Discussed the time study
  - 10.1.3 Discussed the websites and getting links to the different schools and that the photos of the teams needs to be updated
  - 10.1.4 Discussed preliminary bi-laws for the full board
  - 10.1.5 Discussed compensation for the office staff employees which will be discussed during the full board
  - 10.1.6 Passed out the Homestead Tax Rate Derivation Sheet and reviewed how the formula works

- 10.2 Future Meeting Dates:  
**February 21, 2013 @ 6:00 PM – Negotiations @ South Royalton**  
**March 7, 2013 @ 6:00 PM – Negotiations @ South Royalton**  
**March 14, 2013 @ 6:30 PM – Executive Committee @ OWSU**  
**March 21, 2013 @ 6:00 PM – Negotiations @ South Royalton**
  
- 11.0 RTCC Representative
  - 11.1 Report: **None**
  - 11.2 Other:
  
- 12.0 Old Business
  - 12.1 Report:
  - 12.2 Other:
  
- 13.0 New Business
  - 13.1 Report: Town Meeting Planning
    - 13.1.1 Will not be reading the report this year
    - 13.1.2 Discussed the action items that need to be brought to the communities' attention
  - 13.2 Other:
  
- 14.0 Future Agenda Items:
  - 14.1 Special Revenue Funds
  - 14.2 Other
  
- 15.0 Future Chelsea Meetings
  - 15.1 Regular Meetings
    - March 6, 2013 @ 6:30 PM
    - March 20, 2013 @ 6:30 PM
  
- 16.0 Other Business: **Board requests that policy discussion with regard to student records be added to the agenda for the next scheduled board meeting.**
  
- 17.0 Executive Session (student records)
  - 17.1 Entered Executive Session at 8:30
  - 17.2 Return to public session at 9:00
  - 17.3 Other: **None taken**
  
- 18.0 Adjourn (*Target Time 9:00 PM*) 9:06