

CHELSEA BOARD OF SCHOOL DIRECTORS
Regular Meeting
Wednesday, January 2, 2013
6:30 P.M.
Chelsea School Library
Minutes – Approved January 16, 2013

School Board Members Present

Joe Spinella – Chair
Emily Marshia – Vice Chair
Kylie Eastman – Clerk
Rebecca Mattoon
Calvin Johnson

Administration Present

David Bickford – Superintendent
Donna Benoit – Business Manager
Tara Weatherell – Note Taker

Community Members

None

Faculty Present

None

1.0 Call to Order **Meeting called to order at 6:32**

2.0 Pledge of Allegiance

3.0 Action: Approve Minutes

1.1 Action: Act to Approve the Minutes of December 19, 2012 **Board reviewed and approved the minutes of December 19, 2012 with a correction to the spelling of Jon Haehnel’s name.**

1.2 Review Previous Action Items: **Board reviewed Action Items**

1.3 Other

4.0 Adjustments to the Agenda

4.1 Assign Times **Board assigned target times**

4.2 Appoint Time Keeper **Board appointed Calvin Johnson as Time Keeper**

4.3 Other

5.0 Business Office

5.1 Report: Adopt FY14 Budget (exhibit 1)

5.1.1 Reviewed revised budget assumptions for Draft #4 – this restores items removed in Draft 3 and added Elementary Reading Program per the request of the teachers **Board moved and approved the FY14 Budget per Revised Draft #4 \$3,188,513 with a revision to the Tuition Rates projected revenue.**

5.2 Report: Review and Accept the FY12 Audit (exhibit 2)

5.2.1 Reviewed the FY12 Audit there were 2 findings **Board moved and approved the FY12 Audit**

5.2.1.1 Deficiency to the monthly hot lunch funds account – there was a small variance of \$433 which was detected and corrected

5.2.1.2 Checks are run in batches and there may be some checks with errors so they are destroyed which causes the checks to be out of sequence – they are now keeping any checks that have errors for the auditor’s review, rather than destroying them.

5.3 Report: Approve Announced Tuition (exhibit 3) **Board moved and approved the tuition calculations for FY14 with the announced tuition at \$14,800 for 7-12 and the \$11,716 for K-6 and \$9,373 for Kindergarten**

- 5.3.1 Reviewed Announced Tuition Calculations for FY14
- 5.4 Report: Adopt Warning for Annual Meeting (exhibit 4) **Board reviewed and approved the Town of Chelsea School District Warning for Annual Meeting March 5, 2013**
- 5.5 Other:
- 6.0 Correspondence
 - 6.1 Emily received an email from Marty Gratz, with two items, good news to share that through her communications with a friend who works at Wellspring, there are multiple families whom children are enrolled in Wellspring are looking to support Chelsea High School. Second item was how the board was going to announce to the public that they have filled the Principal position.
 - 6.2 Other
- 7.0 Public Comments **None**
 - 7.1 Other
- 8.0 Principal
 - 8.1 Report: Principal's Report **None**
 - 8.2 Other:
- 9.0 Superintendent
 - 9.1 Report: Shirley Ferguson, OWSU Director of Curriculum, Instruction, Assessment and Technology is now on board – tour of the schools took place today – will be back at Chelsea tomorrow – Shirley will be in the schools 80% of the time.
 - 9.2 Other:
- 10.0 OWSU
 - 10.1 Report: **None**
 - 10.2 Future Meeting Dates:
1st and 3rd Thursdays, Beginning January 3, 2013 - Negotiations at South Royalton
January 10, 2013 @ 6:30 PM – Executive Committee Meeting at OWSU
- 11.0 RTCC Representative
 - 11.1 Report: **None**
 - 11.2 Other:
- 12.0 Old Business
 - 12.1 Report: **None**
 - 12.2 Other:
- 13.0 New Business
 - 13.1 Report: Update on Negotiations **None**
 - 13.2 Other:
- 14.0 Future Agenda Items:
 - 14.1 Special Revenue Funds
 - 14.2 Other
- 15.0 Future Chelsea Meetings
 - 15.1 Regular Meetings
January 16, 2013 @ 6:30 PM
- 16.0 Other Business
- 17.0 Executive Session: (*Personnel*) **None**
 - 17.1 Return to public session

18.0 Adjourn (*Target Time 9:00 PM*) **Meeting adjourned at 7:21**

Respectfully Submitted,
Tara Weatherell – Note Taker
Kylie Eastman – Clerk