

CHELSEA BOARD OF SCHOOL DIRECTORS
Regular Meeting
Wednesday, December 19, 2012
6:30 P.M.
Chelsea School Library
MINUTES – APPROVED 1/2/2013

School Board Members Present

Joe Spinella – Chair
Emily Marshia – Vice Chair
Kylie Eastman – Clerk
Rebecca Mattoon
Calvin Johnson

Administration Present

David Bickford – Superintendent
Mark Blount – Principal
Donna Benoit – Business Manager
Tara Weatherell – Note Taker

Community Members

Phillip Mulligan
Steve Gould

Faculty Present

Maria Lamson

- 1.0 Call to Order **Meeting called to order at 6:35**
- 2.0 Pledge of Allegiance
- 3.0 Action: Approve Minutes
 - 1.1 Action: Act to Approve the Minutes of November 28, 2012 **Board moved and approved the minutes of November 28, 2012**
 - 1.2 Action: Act to Approve the Minutes of December 5, 2012 **Board moved and approved the minutes of December 5, 2012**
 - 1.3 Review Previous Action Items: **Board reviewed action items**
 - 1.4 Other
- 4.0 Adjustments to the Agenda
 - 4.1 Assign Times **Board assigned target times**
 - 4.2 Appoint Time Keeper **Board appointed Calvin Johnson as timekeeper**
 - 4.3 Other
- 5.0 Business Office
 - 5.1 Report: Current Financials (exhibit 1)
 - 5.1.1 Reviewed the current financial that Mark & Donna worked on last week and made a review adjustments – incorporated in the expenditures for this year the phone systems & distance learning, long term sub and special education - additional revenues were added which offset a substantial portion of these additional expenditures – General Fund is looking at about \$83,500
 - 5.1.2 Reviewed the Food Service program through October current deficit is \$329
 - 5.2 Report: Draft #3 Budget (exhibit 2)
 - 5.2.1 Reviewed draft changes that were discussed at last meeting. Restored Regular Ed Support staff funding, Field Trips, Technology Support, Supervisory Assessments to levels as seen in

- first draft. Equalized Pupils numbers came in which has gone up this resulted in a lower tax increase than was initially thought would happen
- 5.2.2 Reviewed the items that were removed from the draft budget previously for Donna to add back in and to remove the items that were budgeted for next year that will actually be used with this year's funds.
- 5.3 Report:
- 5.4 Other:
- 6.0 Correspondence
- 6.1 VT Department of Taxes Property Value Review
- 6.2 Thank you for silent auction donation
- 6.3 National Assc of Secondary Principals Newsletter
- 6.4 Other
- 7.0 Public Comments
- 7.1 Other – Steve Gould is the representative for EC Fiber it is now available in the Town of Chelsea – David has advised that they would need to contact the OWSU office and get the bid details and present the bid to OWSU
- 8.0 Public Hearing on Policy to Prevent Bullying
- 8.1 Report: Bullying Prevention Policy: Reviewed updated language since reading of drafts 1 and 2. Policy to include bullying prevention with regard to adults staff as well as students
- 8.2 Action: Act to Adopt Bullying Prevention Policy (exhibit 3) **Board moved and approved the adoption of the Policy on the Prevention of Bullying with updated language.**
- 8.3 Action: Act to Adopt Bullying Prevention Procedures (exhibit 4) **Board moved and approved the adoption of the Bullying Prevention Procedures with updated language.**
- 9.0 Principal
- 9.1 Report: Principal's Report (exhibit 5)
- 9.1.1 Pete Sutherland's visit to CPS was in The Herald
- 9.1.2 Winter Concert was held December 6th - **many thanks to Mrs. Chambers and other staff that assisted in the production/decoration/organization of the event.**
- 9.1.3 Anne Stephens has volunteered her time to support the theatre and drama
- 9.1.4 VT Schoolhouse Consultant Jon Udis rescheduled elementary classroom/specials observations for the week of January 7
- 9.1.5 Communication/Phone Upgrades will be taken place in January
- 9.1.6 CPS Emergency Response Plan is in the final draft – **many thanks to Terry Libby, Charlotte Faccio, Mindy Farnham and Kelly Doyle for their assistance**
- 9.1.7 CPS receive Mascoma Savings Bank Foundation Grant that Nurse Charlotte Faccio applied for, this will be used for a new vision screener and for a hand held pulse oximeter
- 9.1.8 PSAT results arrived – Mindy Farnham has scheduled meetings with students
- 9.1.9 As of December 10, 2012 most professional faculty have been observed in first round formal observations.
- 9.2 Other:
- 10.0 Superintendent
- 10.1 Report:
- 10.2 Act 150 School Choice – David recommends that on the basis of CPS enrollment that CPS should authorize 3 students can transfer out and 3 students can transfer in. **Board moved and approved the Superintendent's recommendation to maintain the current levels for the School Choice Rate (3 incoming and 3 outgoing).**
- 10.3 State Board of Education meet on Tuesday – State Board voted that the State Board of Education needs to do a report on feasibility to break up the Windsor Northeast Supervisory Union
- 10.4 Discussed the topics for the Legislative Session
- 10.5 Other:
- 11.0 OWSU

- 11.1 Report: Report from Full Board Meeting: December 6, 2012
 - 11.1.1 Reviewed the Full Board Meeting and what took place for discussions
- 11.2 Future Meeting Dates:
 - December 13, 2012 @ 6:00 PM – Negotiations at South Royalton
 - December 20, 2012 @6:30 PM – Executive Committee Meeting at OWSU (if needed)
- 12.0 RTCC Representative
 - 12.1 Report:
 - 12.2 Other:
- 13.0 Old Business
 - 13.1 Report:
 - 13.2 Other:
- 14.0 New Business
 - 14.1 Report: Energy Committee – Phillip Mulligan & Steve Gould Presenting
 - 14.1.1 Energy Audit was received via email by the board this afternoon
 - 14.1.2 Phillip & Steve discussed with Jon Haehnel that part of his contract is come to the board and present and discuss findings & solutions – would like to make this more of an event for the community **Mark is going to provide copies of the Energy Audit to Phillip & Steve because they did not get this – they have not been involved in the process so far. Mark will work with coordinating a time for this to happen with Jon, Terry, Phillip & Steve and other possible interested parties.**
 - 14.1.3 Discussed any open grants or rebates that are available to implement the recommendations, Energy Committee will assist in applying for these
 - 14.1.4 **Next Step – schedule a meeting to occur at the 2nd Meeting in January with Phillip, Steve, Terry and the Board to review the report and determine priorities of implementation**
 - 14.1.5 Steve mentioned looking into the school having solar panels installed and offering it to others in town – this would normally be funded by private investors – school would save and other members of the community – becomes an Energy Coop – Steve would be very interested in looking into this further – **Board is in support of Steve starting to look into how this works and what would be involved**
 - 14.2 Report: Update on Negotiations
 - 14.2.1 Had first meeting in South Royalton, did some brainstorming on procedures and goals for the process. Will be meeting the 1st & 3rd Thursday every month – will work in the collaborative approach to make decisions all meetings will be held in South Royalton
 - 14.3 Other:
- 15.0 Future Agenda Items:
 - 15.1 Special Revenue Funds
 - 15.2 Other
- 16.0 Future Chelsea Meetings
 - 16.1 Regular Meetings
 - January 2, 2013 @ 6:30 PM
 - January 16, 2013 @ 6:30 PM
- 17.0 Other Business
 - 17.1 Chelsea was listed in the Top 10 Schools Nationwide Whole Grains Council
- 18.0 Executive Session: (*Personnel*) **Action: Board invited Superintendent in to executive session.**
 - 18.1 Entered session at 9:11
 - 18.2 Return to public session @ 10:00
 - 18.3 **Action: Board moved and approved to offer Mark Blount the position of permanent principle. The Board authorized Superintendent, David Bickford to negotiate a 2 year contract with Mark Blount.**

19.0 Adjourn (*Target Time 9:00 PM*) Adjourned at 10:10

Respectfully submitted,
Tara Weatherell, note taker and Kylie Eastman, Clerk