

CHELSEA BOARD OF SCHOOL DIRECTORS
Regular Meeting
Wednesday, November 28, 2012
6:30 P.M.
Chelsea School Library
MINUTES – APPROVED 12/19/12

School Board Members Present:

Joe Spinella – Chair
Emily Marshia – Vice Chair
Kylie Eastman – Clerk
Rebecca Mattoon
Calvin Johnson

Administration Present:

David Bickford – Superintendent
Donna Benoit – Business Manager
Mark Blount – Principal
Tara Weatherell – Note Taker

Community Members Present:

Karen Colby

Faculty Present:

Dee Miller
Charlotte Faccio

- 1.0 Call to Order at 6:34
- 2.0 Pledge of Allegiance
- 3.0 Action: Approve Minutes
 - 1.1 Action: Act to Approve the Minutes of November 7, 2012 **Board moved and approved the minutes of November 7, 2012.**
 - 1.2 Review Previous Action Items: **Board reviewed the Action Items**
 - 1.3 Other
- 4.0 Adjustments to the Agenda
 - 4.1 Assign Times **Board assigned times**
 - 4.2 Appoint Time Keeper **Board appointed Calvin Johnson as Time Keeper**
 - 4.3 Other
- 5.0 Business Office
 - 5.1 Report: Draft #1 Additional Information (exhibit 1)
 - 5.1.1 Revisions made per the request of the board showing the
 - 5.1.1.1 15% Increase in BC/BS & 3% Increase in Dental
 - 5.1.1.2 Estimated 3% increase for support staff
 - 5.1.1.3 Includes .20 PK teacher; Includes 2 hrs/wk PK support/Includes restored Drama stipend
 - 5.1.1.4 Adjust athletic stipends
 - 5.1.1.5 Playground upgrades for PK
 - 5.1.1.6 Supervisory Union Assessments
 - 5.2 Report: Budget FY 14 Draft #2 (exhibit 2)
Expenditures
 - 5.2.1 15% Increase in BC BS premiums and 3% increase in dental
 - 5.2.2 Estimated 3% increase for support staff

- 5.2.3 Adjust athletic stipends
- 5.2.4 Reduction from Draft 1
 - 5.2.4.1 Proposed additions based on 11/14/12 Memo w/exception of Norm Reference testing
 - 5.2.4.2 Regular Ed Support Star
 - 5.2.4.3 Summer custodial
 - 5.2.4.4 Maintenance substitutes
 - 5.2.4.5 Mowing expenses
 - 5.2.4.6 PK Teacher/Para
 - 5.2.4.7 PK other (room setup, supplies)
 - 5.2.4.8 Field Trips
 - 5.2.4.9 Teacher stipends
 - 5.2.4.10 Telephone
 - 5.2.4.11 Game officials
 - 5.2.4.12 Technology Support
 - 5.2.4.13 Library Carpet
 - 5.2.4.14 Vocational Ed
- 5.2.5 Supervisory Union Assessments

Revenues

- 5.2.6 Retire FY12 General Fund and Food Service Program deficits
- 5.2.7 Estimate 32 tuition students @ \$14,900
- 5.2.8 Preliminary grant estimates

Tax Rates

- 5.2.9 Assumes a drop of 3.5% in equalized pupils (resident students)
- 5.2.10 Estimated variables for estimating homestead tax rate
- 5.2.11 Board reviewed the items in the budget that were removed and what of those items are important to reconsider for Donna & Mark to come back with a revised draft budget, continue with the removal of the PK program primarily due to the budgetary concerns for the next fiscal year, but this is still a desire of the board to pursue.

5.3 Other:

6.0 Correspondence

6.1 Other

- 6.1.1 Calvin had a discussion with Bobby Button to ask Tim Ward to not push the snow on the property during this winter **Mark will discuss this with Terry so he can discuss it with Tim Ward**
- 6.1.2 OWSU Budget – Emily received an email from Tim Murphy of the South Royalton Board inviting Chelsea to a discussion on the position that is being added for the CIAT – Board discussed their opinion of this new position and are in full support of the position because of the need for the students who are coming from sending schools should have the same experiences that other students are having so the transitions are easier.
- 6.1.3 Phil Mulligan had called Joe last month to let the board now that there is grant money available, he spoke with Meghan Shannon and they believe they can get the energy study redone and wrote up in December. Board has again confirmed their desire for this to be done.

7.0 Public Comments

7.1 Other

8.0 Principal

- 8.1 Report: Principal’s Report - Substitute Handbook (exhibit 3)
 - 8.1.1 Substitute Teacher Handbook has been completed; this is being distributed to the Substitute Teachers as they are coming in.
 - 8.1.2 December 6 Silent Auction at 4; Winter Concert is at 6:00 – **David is going to see if he can have the vote for the Budget during the OWSU Meeting can be moved until 7:30 and/or if there is a possibility of absentee ballots.**

- 8.1.3 December 14 Early Release
- 8.1.4 Senior Citizen Lunch was held here on Monday, Kathy & Jennifer did a lot of work and the middle & high school students were involved in the preparation and the Chorus did sign songs, some students took about 14 to 15 Citizens on the school tour – would like to do another one in the Spring
- 8.1.5 John Hano – Zero by Degree of Fairlee, VT was here to do an energy audit
- 8.1.6 Tuition Students Gained 2012-2013 Grade 9=11; Grade 10=4; Grade 11=2
- 8.1.7 Honors Assembly was held and there was a great deal of parents that were there to recognize their children - next one will be in the early afternoon and the spring one will be held in the evening.
- 8.2 Other:
- 9.0 Superintendent
 - 9.1 Report: Personnel
 - 9.2 Report: Recommendation for Athletic Director
 - 9.3 Action: Act upon Superintendents recommendation for Athletic Director to receive an increase in compensation based on the duties that he undertakes in this position. **Action: Board moved and approved the Athletic Director salary be adjusted to \$16,000 for the 2012-2013 school year.**
 - 9.4 Report: Winter Coaching Appointments (exhibit 4)
 - 9.4.1 Recommendations by Athletic Director, Parrish Eiskamp and Principal, Mark Blount to hire John Parker as Assistant Varsity Boys Basketball \$600; Melissa Sanford 3/4/5 Girls Basketball \$600 and TBA Middle School Boys Basketball **Action: Board moved and approved the hiring of the recommendation coaching positions.**
 - 9.5 Report: Search Protocol
 - 9.6 Other:
 - 9.6.1 Organizational Meeting for Negotiations will be held on 12/13at 6:30 at South Royalton.
 - 9.6.2 Letter from Armando Vilaseca, Commissioner advising that he will be recommending that the State Board of Education consider approval of a supervisory union boundary change for the Windsor Northwest Supervisory Union as a result of the SU not being able to regroup on its own initiative. Recommendation to be divide up the SU (Towns affected, Bethel, Granville, Hancock, Pittsfield, Rochester and Stockbridge and reassigning them to surrounding supervisory unions, one of which could be OWSU.
- 10.0 OWSU
 - 10.1 Report: Discussion OWSU Full Board Meeting 11/15/12
 - 10.1.1 Recommendations for compensation at the OWSU
 - 10.1.2 Discussion of changes coming down from the Legislature
 - 10.2 Future Meeting Dates:
 - December 6, 2012 @ 6:30 PM – Full Board at Strafford School (Budget Adoption)
 - December 20, 2012 @6:30 PM – Executive Committee Meeting at OWSU (if needed)
- 11.0 Old Business
 - 11.1 Report:
 - 11.2 Other:
- 12.0 RTCC Representative
 - 12.1.1 Report: None
 - 12.1.2 Other:
- 13.0 New Business
 - 13.1 Report: Policy Review (First Reading)
 - 13.1.1 Bullying Prevention Policy (exhibit 5)
 - 13.1.2 Bullying Prevention Procedures (exhibit 6)
 - 13.2 Other:

- 14.0 Future Agenda Items:
 - 14.1 Special Revenue Funds
 - 14.2 Other

- 15.0 Future Chelsea Meetings
 - 15.1 Regular Meetings
 - December 5, 2012 @ 6:30 PM
 - December 19, 2012 @ 6:30

- 16.0 Other Business
 - 16.1 2014 School Trip – Charlotte shared that Jonathan Freeman, prior Principal at Newtown School – have advised that the next trip that is planned for April, 2014 Athens & Sicily (Open to grades 8 and above, plus parents). Sign up needs to be done by December 15, 2012, sign up amount due at that time is \$95. **Action: Moved that the board support the idea of the travel abroad for the Chelsea School. Motion was seconded, through a voice vote the Board indicated that they are in support of Chelsea students traveling abroad.**

- 17.0 Executive Session: (*Personnel*) Entered at 9:19
 - 17.1 Returned to public session at 9:50
 - 17.2 **Action: David to draft letter for edits by the board, prior to being sent out this week.**
 - 17.3 Other: (If Necessary)

- 18.0 Executive Session: (*Personnel*) Entered at 9:51
 - 18.1 Returned to Public session at 9:54
 - 18.2 **Action: None taken.**

- 19.0 Adjourn (*Target Time No later than 9:00 PM*): 9:55

Respectfully Submitted,
Tara Weatherell, Note Taker
Kylie Eastman, Clerk